

<b><u>ACTIONS FROM THE AUDIT AND GOVERNANCE COMMITTEE MEETING</u></b> <b><u>HELD ON WEDNESDAY 22 NOVEMBER 2023.</u></b>				
<b><u>MIN NO.</u></b>		<b><u>AGENDA ITEM</u></b>	<b><u>OFFICER</u></b>	<b><u>ACTION TAKEN</u></b>
<b>40.</b>		<b>INTERNAL AUDIT PROGRESS REPORT:</b>		
*	<b>(a)</b>	An update to be provided on the reporting mechanisms in place for S106's and whether they can be distributed to councillors in addition to senior leadership.	<b><u>CHIEF FINANCE OFFICER (CM)</u></b>	<b>10/01/24:</b> Following the resolution of all outstanding S106 matters this information was to be provided in the Annual Report available online prepared by Planning Team. A timeline for the final report being made available is yet to be confirmed.
✓	<b>(b)</b>	An update to be provided on the four outstanding actions for Invest East Lindsey as noted on the Lessons Learned Audit Review.	<b><u>CHIEF FINANCE OFFICER (CM)</u></b>	The response has been attached to the actions as an appendix.
<b>45.</b>		<b>INFORMATION GOVERNANCE ANNUAL UPDATE:</b>		
✓		Information to be provided on whether the 13 Subject Access Requests received between October 22 and October 23 were fulfilled and responded to on time.	<b><u>GROUP INFORMATION MANAGER AND DATA PROTECTION OFFICER (RS)</u></b>	<b>05/01/24:</b> An update was provided that out of the 3 Subject Access Rights requests recorded by the IG team, only 1 was over the statutory deadline, and then only by 3 days. The requestor was advised of the delay in advance. This means 12 were responded to within time frame.
<b>49.</b>		<b>AUDIT AND GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24:</b>		
✓		The following item to be removed from the Work Programme: <ul style="list-style-type: none"> <li>Information Governance Audit Report.</li> </ul>	<b><u>DEMOCRATIC SERVICES</u></b>	This item has been removed from the A & G Committee's Work Programme for January 2024 due to being covered during the November 2023 meeting.

<b><u>ACTIONS FROM THE AUDIT AND GOVERNANCE COMMITTEE MEETING</u></b> <b><u>HELD ON WEDNESDAY 5 JULY 2023.</u></b>				
<b>13.</b>		<b>ANNUAL SAFEGUARDING REPORT 2022/23:</b>		
✓		The Community Safety Partnership Officer to provide a report back to Committee on Hate Crime when a format had been agreed.	<b><u>COMMUNITY SAFETY PARTNERSHIP OFFICER (SC)</u></b>	This item was to be referred to the next meeting of the Overview Committee.